

Subject: Recording of NCIP Immunization Doses

Effective: June 1, 2007

Updated: September, 2011

Policy:

All NCIP providers must document all doses of state-supplied vaccines on VAL forms or in the NCIR, as per the NCIP provider agreement. Failure to document the use of state-supplied vaccines may result in the provider being placed on the “do not ship” list and the provider being held financially accountable for any undocumented doses of vaccine.

If a provider is found to be in violation of this policy, they will be contacted by phone or in person by a member of the IB regional staff and reminded of the requirements of the provider agreement. If the provider then fails to correct the problem, they will receive written notification from the IB that they are being placed on the “do not ship” list.

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Approved by

9/27/11
Date

Updated 09/11

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