



North Carolina Department of Health and Human Services  
Division of Public Health

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April 9, 2013

**MEMORANDUM**

**TO:** North Carolina Immunization Program (NCIP) Participants Not Using the North Carolina Immunization Registry (NCIR)

**FROM:** Beth Rowe-West, RN, BN, Head *BRW*  
Immunization Branch

**SUBJECT:** Transition to New Vaccine Ordering and Tracking System, VTrckS

The purpose of this memo is to notify providers that the Centers for Disease Control and Prevention (CDC) is launching a new comprehensive web-based vaccine ordering and tracking system known as VTrckS (pronounced “vee tracks”). Please be advised that because of this transition, **no orders will be accepted between Thursday, April 25, 2013 and Friday, May 3, 2013.** The normal ordering process will resume Monday, May 6, 2013. Any orders faxed during this blackout period will be rejected and will result in the provider having to place another order.

Please begin to plan now for the order blackout. Orders will be accepted until **3 p.m. on Wednesday, April 24, 2013.** The effective “go live” date for the new system is May 6, 2013. We do not anticipate significant problems; however, immediately following transition to the new system, order processing times may be longer than normal.

The federal VTrckS has new data requirements for ordering vaccines. In order to process vaccine orders in VTrckS after this date, providers will need to submit counts of their inventory as totals by the lot number, not by the trade name. A new vaccine order form is attached to assist with collection of this required information. Any orders submitted on other versions of the NCIP Vaccine Requisition Form will not be accepted.

Providers wishing to join the NCIR, or who have questions, should contact our Help Desk at 1-877-873-6247. Thank you for your understanding and cooperation.

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